



**SATURDAY, APRIL 14th, 2018**

from 10:30 am to 2:00 pm

✓ Please read thoroughly and make sure that all participants in your booth adhere to these guidelines.

✓ By registering for the Mom2Mom Sale, you are agreeing to these terms and guidelines.

## **ONE LOCATION**

**Donald L. Pavlik Middle School • 1700 N. Pine Avenue • Alma, MI 48801**

**Each rental space is approximately 12'x12' and costs \$30.00.**

**Each space includes a 6' table and two chairs.**

**No refund will be given within 2 weeks of the sale.**

## **REGISTRATION INFO**

- **Registration (online only) will begin Tuesday, February 27th at 10:00 am sharp!** Please make sure that you carefully read all of the guidelines before you register as you are agreeing to these terms and conditions when you register.
- During registration, you will be given the opportunity to select either the Alma Middle School Big Gym or Small Gym for your booth location. Booths in each gym will be assigned on a first-come, first-served basis. Once all booths are filled, registration will automatically close.
- When you register, you will be required to give T-shirt sizes for you and your one (1) helper. Please have this information ready so that we can have accurate shirt sizes for you on the sale day.
- **Payment must be submitted online at the time of registration, via PayPal, or credit card. No Exceptions.**
- Registration must be on-time to ensure a T-shirt

# GUIDELINES

## SATURDAY, APRIL 14th - SET-UP:



**Set-up will be on SATURDAY MORNING beginning at 7am. Sellers' Meeting will take place at 10am. You must attend this meeting if you are selling at the sale. This is when you will receive your T-shirts and seller wristbands. Pre-sale will follow.**

- Please NO selling or shopping during the set-up time. If you buy and sell before the pre-sale you are breaching your contract and may be excluded from selling at future sales.
- You are responsible for your children and helpers throughout set-up and the sale on Saturday. Please make sure that all helpers are aware of the rules and guidelines and are following these throughout the Mom2Mom event.
- **Alma Middle School request: Please do not park on the grass.**

### Large Item Room:

- All Large Items (cribs, high chairs, strollers, exer-saucers, Pack 'N Plays, swings, ride on toys, etc.) must be registered in the Large Item Room before the start of the pre-sale.
- The use of the Large Item Room is included in your registration fee.
- You may NOT remove Large Items from the Large Item Room until the end of the sale.
- The Large Item Room will NOT be open during the pre-sale.
- A certified car seat inspector will inspect all car seats for recalls, expiration dates, or general safety issues. All car seats MUST be brought to the Large Item Room on Saturday morning or they cannot be sold in the Mom2Mom sale. If your car seat does not pass inspection, it will be returned to you and cannot be sold.
- **It is no longer legal to sell drop-side cribs.** If you have one to sell, you must provide the safety hardware at time of sale. Contact the manufacturer to have the hardware sent to you. This may take a few weeks, so please plan accordingly.
- No items for sale under \$1 in the Large Item Room.

## SATURDAY, APRIL 14th - SALE:



**You will only be able to pre-sale shop after the Sellers' Meeting. You must have someone in your space during this time on Saturday morning if you plan to shop. The large item room will not open until the doors open at 10:30 am.**

## Pre-Sale Saturday:

- **The rear doors to the gyms will be open for you to enter at 7:00 am Saturday morning.**
- It is recommended that you have a friend or family member to help you during the pre-sale and throughout the day on Saturday. It is very busy the day of the sale! You may have 2 people present per booth (i.e., you and one other person if you have one booth, or you and 3 other people if you have 2 booths).
- **Only you and one other person (your helper) will be allowed through the door prior to the sale starting on Saturday morning. This includes ALL aged children (excluding infants). Remember, if you choose to bring a child with you Saturday morning, they MUST have one of your two wristbands on to enter the building before the 10:30 am start of sale.**
- You are responsible for your children and helpers throughout set-up and the sale on Saturday. Please make sure that all helpers are aware of the rules and guidelines and are following these throughout the Mom2Mom Event.

## Sale Guidelines:

- **Children's, Infant or Maternity Items Only!** (Furniture, toys, books, video's, games, children's clothing through size 14/16...etc.) This is the focus of the Mom2Mom Sale; it is what makes it unique. Please do not bring any other items.
- No vendors admitted. You must be selling your own used items. Less than 10% of your items may be homemade child-related crafts, etc.
- All sellers are expected to have a booth and not just use the large item room.
- Space renters are expected to provide their own change and bags. (We suggest \$100 in small bills. Shoppers often bring \$20s & \$50s). You will need to act as your own security for items that you bring to sell. YFC/Child Advocacy cannot be responsible if items or money are stolen from the renter.
- You are responsible for pricing and tagging all items and arranging them in an attractive and orderly manner. You may bring extra tables, clothing racks, bins, shelves, boxes, etc. to help organize your space. Please make sure the "feet" have something on them (rubber, duct tape, etc.) to prevent damage to the gymnasium floor.
- Concessions will be available for sale throughout the day on Saturday. You are welcome to bring your own snacks/lunch or leave to pick up something as long as someone remains in your booth during that time.
- All items must be clean. No damages, tears or stains.

## End of Sale Guidelines:

- **All renters are expected to stay until 2:00 pm and not pack up their items before 1:45 pm.**
- You are expected to remove all items you brought and ensure the cleanliness and order of your space.
- **Please do not use the dumpsters on site, as they are not part of our agreement for building use.**
- **The buildings will close at 3:00 pm.**

**THANK YOU** for helping to make this **Mom2Mom** sale a success!

**PLEASE CONTACT RACHEL BRASHER WITH QUESTIONS  
PHONE: 269.330.2861**

**Or CALL or EMAIL the YFC OFFICE:  
PHONE: 989.463.4274 | E-MAIL: mom2mom.yfc@gmail.com**